

Facility Rental FAQs

What are the room rental rates? All rooms have a 3-hour minimum booking.

Description	Guest Capacity	Rate
Theater	200 (120 dining)	\$350/hour
Fraser Room	40	\$150/hour
Game Room	40	\$125/hour
Gym (athletic events only)	100 (6 person min)	\$100/hour
Art Room	25	\$75/hour
Sound & Lighting Operator (optional)	Not applicable	\$25/hour
Facility Monitor & Cleanup Fee for large events (required)	50 or more	\$500 per event
Facility Monitor & Cleanup Fee for small events (required)	Less than 50	\$250 per event
Room Turnover During Events	Not applicable	\$250 per event
Recurring weekly rentals/monthly fees	Varies	Ask for pricing

Are you available on my selected date?

You can preview our [availability calendar here](#). If you're ready to move forward, please submit your request in the form on the lower part of that page.

Can I tour the space?

Yes! Email info@thenabe.org with a proposed time between 10 am - 4 pm on weekdays.

What is the process once you confirm my date is available?

We will send you a proposal of the fees to sign. Once you approve, secure your date by signing the contract and providing a 10% deposit, due within 1 week. The balance is due at least 2 weeks prior to your event. The proposal, contract and payment are done online through a tool.

Do I get time to set up and break down the space for my event in the Theater?

Yes, you get one hour free before and after the event.

Do you provide tables and chairs for the Theater?

Yes, we can set up 5' round tables that seat 8 people and several rectangular tables, for a maximum seated dining capacity of 120 people. We have high tops that can be placed on the balcony and entry areas. Clients are responsible for tablecloths and other decorations.

What is the sound system in the Theater?

We have one mic, speakers and a sound system that a phone or similar device can be plugged into (no Bluetooth but we have adapters). You can also have a live band or DJ, but after 8 PM it can be no more than "8" on the dial (80 decibels), and you must close the theater doors out of respect for our neighbors.

What does the sound and lighting monitor do?

A member of our staff will operate our equipment, ensure your provided music keeps playing at the right volume and adjust lighting as needed. This is an optional but recommended add-on.

What equipment do you have for presenting images or video in the Theater?

We provide a pull-down screen but not a projector. We have a monitor in the lobby mounted on the wall that can be used to screen a presentation.

Are there any rules for the gym?

To protect our floors, the gym can only be used for athletic events (not parties), and no food, beverages or street shoes are allowed in the gym.

Can I serve alcohol at my event?

We approve this on a case-by-case basis and if it's approved, you will need to follow specific requirements to ensure it's compliant with the law.

Do you handle compost, recycling and trash?

We provide containers for recycling, compost and garbage. If you exceed the allotted containers, you must take it with you at the end of your event.

What parking is available?

There is no white zone for loading/unloading, but there is ample street parking. Please ensure your guests do not double park.

Is the building ADA accessible?

Yes!

What if my question wasn't answered here?

You can call us at 415-826-8080 or email info@thenabe.org.