

Facility Rental FAQs

What are the room rental rates?

Description	Guest Capacity	Rate
Theater	200 (120 dining)	\$350/hour
Fraser Room	40	\$150/hour
Game Room	40	\$125/hour
Gym	100 (6 person min)	\$100/hour
Art Room	25	\$75/hour
Sound & Lighting Operator (optional)	Not applicable	\$25/hour
Facility Monitor & Cleanup Fee for large events (required)	50 or more	\$500 per event
Facility Monitor & Cleanup Fee for small events (required)	Less than 50	\$250 per event
Room Turnover During Events	Not applicable	\$250 per event
Recurring weekly rentals/monthly fees	Varies	Ask for pricing

Are you available on my selected date?

You can preview our [availability calendar here](#). If you're ready to move forward, please submit [your request here](#).

Can I tour the space?

Yes! You're welcome to drop by between 10 am - 4 pm on weekdays. Please email info@thenabe.org with your expected time to ensure someone is available.

What is the process once you confirm my date is available?

We will send you a proposal of the fees to approve. Once you approve, you can secure your date by signing the contract and providing a 10% deposit, due within 1 week. The balance is due at least 2 weeks prior to your event. The contract and payment are done online through a tool.

Do I get time to set up and break down the space for my event in the Theater?

Yes, you get one hour free before and after the event.

Do you provide tables and chairs for the Theater?

Yes, we can set up 5' round tables that seat 8 people, for a total seated dining capacity of 120 people. Clients are responsible for tablecloths and other decorations.

What is the sound system in the Theater?

We have one mic, speakers and a sound system that a phone or similar device can be plugged into (no Bluetooth but we have adapters). You can also have a live band or artist, but after 8 PM it can be no more than 8 decibels and you must close the Theater doors out of respect for our neighbors.

What does the sound and lighting monitor do?

A member of our staff will ensure your provided music keeps playing at the right volume and adjust lighting as needed. This is an optional add-on.

What equipment do you have for presenting images or video in the Theater?

We provide a pull-down screen but not a projector.

Can I serve or sell alcohol at my event?

We approve this on a case-by-case basis and if it's approved, you will need to follow specific requirements to ensure it's compliant with the law.

Do you handle compost, recycling and trash?

We provide 6 containers, 2 of each for recycling, compost and garbage. If you need more, you may incur additional charges.

What parking is available?

There is ample street parking. Please ensure your guests do not double park.

Is the building ADA accessible?

Yes!

What if my question wasn't answered here?

You can call us at 415-826-8080 or email info@thenabe.org.